



**The Open Group, LLC
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**Request For Quotation (RFQ)
For an OSDU[®] Senior Platform Release Steward
For use in The Open Group OSDU Forum**

Version 2.0

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1. Introduction

The Open Group invites qualified contractors to submit a Quotation for providing professional services in the role of Senior Platform Release Steward for the OSDU® Data Platform. This engagement is expected to be full-time and compensated on an all-inclusive basis.

The respondent should read the background information along with any terms and conditions outlined in this document. Once complete, the Quotation should be submitted to osdu_dp_rfp_response@opengroup.org.

1.1. Engagement Details

Contract Type: The Open Group Consultant Services Agreement (CSA).

Work Schedule: Full-time

Duration: Initial period is six (6) months, with the option to offer to extend the CSA based on an assessment of performance and on-going requirements during this contract period.

Location & Time Zone: Remote from any location; however, Senior Platform Release Steward ***must*** be available to attend relevant Data Platform related daily meetings held during Central Standard time zone (Houston, Texas).

1.2. Schedule

The schedule for the procurement of the Senior Platform Release Steward is shown below:

SCHEDULE MILESTONE	COMPLETION DATE
RFQ Issue	June 23, 2026
Quotation Submission Deadline	July 7, 2026
Quotations evaluation and candidates for interview agreed	July 9, 2026
Candidate interviews complete	July 16, 2026
Final endorsements	July 20, 2026
Selection Notification	July 21, 2026
Contract Signing	July 24, 2026
Start Date	July 27, 2026
*Initial period of Services Agreement (6 months)	July 27, 2026, through January 26, 2027

2. Background

This section provides background on The Open Group, the OSDU Forum and the OSDU Data Platform, and the role of Senior Platform Release Steward.

2.1. The Open Group

The Open Group is a global consortium that enables the achievement of business objectives through technology standards. Our diverse membership of more than 900 organizations includes customers, systems and solutions suppliers, tool vendors, integrators, academics, and consultants across multiple industries.

The Open Group works with customers, suppliers, consortia and other standards bodies to:

- Capture, understand and address current and emerging requirements, and establish policies and share best practices
- Facilitate interoperability, develop consensus, and evolve and integrate specifications and open-source technologies
- Offer a comprehensive set of services to enhance the operational efficiency of consortia
- Operate the industry's premier certification service

For more information about The Open Group, visit the web site: <https://www.opengroup.org/>.

2.2. The OSDU Forum and the Data Platform

The Open Group OSDU Forum, consisting of over 200 operators, cloud services providers, oil field services companies, and application developers, delivers an Open Source, standards-based, technology-agnostic Data Platform for the energy industry that stimulates innovation, industrializes data management, and reduces time to market for new solutions.

2.3. The Senior Platform Release Steward of The Open Group OSDU Data Platform

The OSDU Management Committee have determined that the Forum requires a contracted person to serve as the executor of the OSDU Data Platform's release strategies. The Steward is responsible for taking the high-level release strategy principles from the Data Platform's governance body (the PMC or equivalent replacement) and defining the actionable processes to implement them for the Community Implementation. This role spans several separate areas of responsibility:

1. Developing and documenting a process procedure for release management
2. Running the mechanics of the release and creating release artifacts
3. Monitoring and applying patches for third party dependencies
4. Document and mediate the governance gap between the oversight committee and the developers to promote consistent application of processes to all Data Platform development activities.

3. Key Responsibilities

This section details the Key Responsibilities (Statement of Work) of the role:

3.1. Release & Lifecycle Management

- **Build Actionable Processes from Principles:** Develop and document specific procedures to implement releases, while adhering to the defined principles from the governance body – principles such as Long-Term Support frequency and length, semantic versioning numbering, patch cycles, severity thresholds for out of cycle releases, and more
- **Create Release Artifacts:** Create release branches, tags, packages and other code artifacts associated with the release. Maintain and develop scripts, pipelines, and support projects to help automate releases and enable consistency both among the Data Platform components and from one release to the next
- **Create Release Notes:** Manage creation of release notes detailing the relevant changes of each release and ensure they are made available alongside the release artifacts. Publish the release support schedule, including which releases have Long-Term Support and when support ends
- **Apply Automatic Code Processes:** Merge clean MRs into correct release branches, according to the release strategies defined by the governance body's principles: cherry-picks, forward-merges, or direct patches as applicable. Coordinate escalation of merge conflicts with appropriate developers whenever conflicts arise during this process
- **Change Board:** Conduct a "Change Board" where the applicable stakeholders approve or disapprove changes to the Data Platform. Record the results of the Change Board and present to Leadership on a periodic basis

3.2. Security & Vulnerability Management

- **Automated Dependency Scanning:** Develop processes and oversee execution of automated dependency scans (Renovate, Dependabot, or similar) that run across all projects in the Data Platform

- **Vulnerability Reporting:** Formalize the process for reporting vulnerabilities in both build-time dependencies and external service dependencies (e.g., Elasticsearch CVEs) to the appropriate developers
- **Apply Automatic Patches:** Automatically apply low-risk dependency upgrades, based on thresholds determined by the governance body. Flag high-risk upgrades with appropriate developers for them to manage
- **Crisis Management:** Serve as the coordination point during critical security events (e.g., Log4j), driving the out-of-cycle release response while staying within the severity thresholds defined by the governance body

3.3. Process Bridge

- **Coordinate With Developers:** Coordinate with project developers for code patches that do not apply cleanly – such as conflicts while moving features through release branches or major version bumps on dependency libraries – and apply their resolutions when available. Guide the developer’s engagement with the release process – provide help with assigning labels, milestones, target branches, and any other element that is relevant to the release processes
- **Advise Cohesive Principles:** Help the governance body to establish effective release principles by determining and providing the consequences / obstacles with building releases around potential new principles
- **Community Engagement:** Coordinate communication between the core development community, CSPs, and ISVs to ensure fixes are carried forward into future releases, release changes are well publicized, and developers are aware of the concerns of the community

4. General Requirements

The Quotation shall clearly describe and provide evidence demonstrating how the respondent meets each of the requirements listed below, including specific examples, case studies, references, or artefacts that substantiate the claimed experience and expertise.

Number	Description
RS01	Experience 1: Proven experience in Software Release Engineering or Platform Maintenance for large-scale distributed systems. Experience working within open-source projects with multiple active contributors.
RS02	Experience 2: Experience in Software Configuration Management (SCM) / change management. Demonstrated understanding and experience with SCM principles and practices
RS03	Technical Depth: Familiarity with the OSDU Data Platform architectural decisions and understanding of the build tools used by it.
RS04	CI/CD: Expert-level proficiency in GitLab CI/CD, pipeline automation, and managing complex release branches.
RS05	Security: Experience with CVE management, vulnerability scanning and automated dependency upgrade tools.
RS06	Languages: Strong familiarity with Java, Python, and NodeJS build and dependency management ecosystems.
RS07	Soft Skills: Ability to communicate and resolve conflicting inputs across competing interests. Demonstrated ability to lead a community with a mitigation plan when major disruptive technical events occur e.g., major software virus mitigation.

5. Pricing Requirement

Contractors must submit a six-month total price, billable monthly, that is fully burdened and all-inclusive, including but not limited to:

- Taxes and statutory obligations;
- Health insurance and benefits;
- Equipment, software, and tools;
- Overhead and administrative costs.
- Travel or incidental expenses (unless otherwise specified). No additional reimbursements will be provided unless explicitly approved in advance.

6. Submission Requirements

6.1. Format: Quotations in response to this RFQ must be submitted in Microsoft® Word.

6.2. Content:

- 6.2.1.** Cover letter with a summary of qualifications and relevant experience, and availability start date
- 6.2.2.** Resume/CV to include details that substantiate claimed experience in support of Section 4 (General Requirements)
- 6.2.3.** Quote: Six-month total price (all inclusive), billable monthly
- 6.2.4.** Provide the names and contact details of at least two to three professional references with your submission
- 6.2.5.** Quotation must identify any requirement of the RFQ that respondent cannot satisfy.

6.3. Deadline: All responses must be submitted to The Open Group no later than the date shown in Section 1.2 - Schedule.

6.4. Address: All responses must be emailed to: osdu_dp_rfp_response@opengroup.org

7. Evaluation and Selection

The Open Group and the OSDU Management Committee will conduct a comprehensive, fair, and impartial evaluation of Quotations received in response to the RFQ. Submissions will be evaluated based on:

- Relevant experience and qualifications
- Demonstrated ability to perform the Key Responsibilities and meet General Requirements RS01 through RS07,
- Cost competitiveness
- Time to availability
- Professional references

7.1. Information from Other Sources

The Open Group reserves the right to obtain information concerning a respondent, which The Open Group deems pertinent to the RFQ, and to consider such information in the Quotation evaluation.

7.2. Clarification Process

The Open Group may request that a respondent clarify any ambiguities or clarify any other information presented in its Quotation.

Requests for clarification may occur throughout the Quotation evaluation process.

A request for clarification by The Open Group must include appropriate references to the RFQ or the respondent's Quotation(s).

A respondent's response to a request for clarification must be in writing and shall address only the information requested.

A respondent must respond to a request for clarification within the time required in the request. Usually, no more than three (3) business days will be given for the respondent to prepare and submit its response.

8. Terms and Conditions

By submitting a Quotation, the respondent certifies that it agrees to be bound by the terms and conditions contained in the RFQ, except as specifically noted in exceptions that are attached to any response. The Open Group reserves the right to evaluate any exceptions as to their satisfaction of The Open Group requirements.

This RFQ does not obligate The Open Group to award a contract.

The selected contractor will be required to enter into a formal agreement.

The contract is exclusive to the name individual and may not be substituted or subcontracted.

Contractors will be responsible for their own taxes, insurance, and compliance with applicable laws.

Confidentiality and data protection requirements will apply.

8.1. Modification/Withdrawal of a Quotation

A respondent may modify or withdraw a Quotation by written notice received prior to the Quotation Submission Deadline date specified in Section 1.2 of this RFQ.

After the Quotation Submission Deadline date and time, a Quotation must not be modified, except to the extent of a respondent's response to a request for clarification pursuant to the clarification process of the RFQ.

8.2. Acceptance Period

Quotations must remain valid for a 90-day period, following the Quotation submission date.

The contents of this RFQ and the Quotation will become binding obligations in the event of an agreement between the parties.

Failure of the successful respondent to accept these obligations may result in cancellation of any agreement between the parties.

9. For Additional Information or Clarification

For additional information or clarification on any information within this RFQ please email:
osdu_dp_rfp_response@opengroup.org